

## Lunch Pass Information for Seniors and Juniors

To apply for a lunch pass, an eligible Junior or Senior must **print** and complete the "2018-2019 Off-Campus Lunch Rules" form, have it notarized off campus or have the parent signature witnessed by office staff at Apex High. Payment can be made for Seniors and Juniors beginning on Wednesday, August 8<sup>th</sup>. Parents may come in anytime during office hours\* to have their signature witnessed. **All fines and fees must be cleared before a lunch pass will be issued.**

\*Office hours for witnessing signatures and making payments is 9:00am-2:00pm.

- Step 1: Complete the Off-Campus Lunch form
- Step 2: Have the form notarized or parent signature witnessed by office staff
- Step 3: Pay **\$10.00** in the form of cash, check or online. Replacement passes will be \$10. Receipt must be shown for online payment.
- Step 4: Present the notarized/witnessed form and payment in person to the AHS main office. Students may submit an agreement form, make payment, and receive lunch passes on the following dates and times:
  - Wednesday, August 8<sup>th</sup> - Tuesday, August 14<sup>th</sup>
  - Friday, August 17<sup>th</sup> - Thursday, August 23<sup>rd</sup>

The main office will **not** issue Lunch Passes or Parking Passes the first two days (August 27<sup>th</sup> and August 28<sup>th</sup>) of school.

Please do not come to school on Thursday, August 16<sup>th</sup> for parking or lunch passes. This is Cougar Camp day for our Freshmen Class.